

The Special Meeting of the Ross County Board of Directors was held Tuesday, May 19, 2026, at the Ross County Fairgrounds, 344 Fairgrounds Road, Chillicothe, Ohio.

The meeting was called to order by President Bradford Cosenza at 6:01pm.

Roll Call revealed Chain was absent.

The Pledge of Allegiance was led by Cosenza.

Guests – None

Cosenza announced that Karlton Wheeler, Grounds Manager, passed away this morning. A Grounds Manager is needed. Richard Wheeler is interested in the job. The family of Karlton would like to use the Multipurpose Building for a Celebration of Life. Haubeil has lined up several people to help during the fair that have helped in the past. Cosenza suggested that Karlton's family be able to stay in the house until they have things taken care of before asking them to clean out the house. Haubeil suggested to let Richard Wheeler to try the job through October to see if it is a good fit.

S5-1-26: Bethel moved to hire Richard Wheeler to replace Karlton Wheeler as the Grounds Manager at \$22.50 per hour. Motion failed due to no second.

S5-2-26: Kemper moved, Clever seconded to hire Richard Wheeler as Grounds Manager at \$1,200.00 every two weeks through November 1, 2026. 7 Affirmative, 12 Opposed. Motion failed.

Gray request that background checks be ran on all new employees.

S5-3-26: Bethel moved, Kemper seconded to hire Richard Wheeler as Grounds Manager at \$1,320.00 salary every two weeks through October 31, 2026. Motion carried, 2 Opposed.

S5-4-26: Gray moved, Boggs seconded to have a background check (FBI/BCI) ran on Richard Wheeler as soon as possible. Motion carried.

The shop beside the house needs to be locked at all times.

Haubeil would like a job description written on the Grounds Manager and the job of renting out the buildings and grounds.

S5-5-26: Bethel moved, Boggs seconded to have the new pay scale for Richard Wheeler to be retroactive to May 18, 2026. Motion carried.

Nelson would like to see something at the fairgrounds with Karlton Wheeler's name on it.

The Rocky Mountain Elk Foundation would like to rent the MPB for their banquet later this fall, Richard will get in touch with them.

Free was asked if she still wanted to handle the renting of the buildings and grounds job, she said she will think it over and decide by the June 1st meeting.

S5-6-26: Haubeil Jr. moved, Bethel seconded to permit the Wheeler Family to use the Multipurpose Building for a Celebration of Life for Karlton. Motion carried.

Paul Minney wanted to know why the water was turned off at their permanent food booth. The use of permanent food booths being used other than fair week needs to be addressed.

Roll has been checking the electric meters and what runs off of each one. He has been calculating the cost of electric each camper is using.

Haubeil Jr would like to have a summer camp out for the public with volleyball, and different events.

S5-7-26: Bethel moved, Hopkins seconded to have a summer time campout July 24-26, 2026, with a budget of \$5,000.00. Motion carried.

Haubeil asked Guthrie what was the problem with the credit cards earlier this month. The Sam's card, new cards had been sent and they were not activated when Wheeler tried to use it, the Lowe's card, the payment was sent back due to the lack of an account number on the check.

Cosenza was looking over the final report from the auditors. The lawyers contacted Cosenza concerning a yearly financial report that had not been filed. He also explained to Guthrie that late payments and paying interest on credit cards is not permitted with 501c3 organizations like the RCAS, it is illegal. She would be responsible to repay the money that was paid in late fees or interest on credit cards.

Per Cosenza, Ludwick will not be allowed to retrieve the mail that goes to Guthrie from this point forward, Guthrie will have to retrieve the bills from the Post Office herself.

Gray requested that Elliott have the County Maintenance workers to go through the buildings to see if any repairs are needed before fair.

Elliott needs to be able to use the charge accounts to purchase materials for projects on the grounds.

S5-8-26: Haubeil moved, Haubeil Jr. seconded to add Elliott and his workers to the RCAS charge accounts. Motion carried.

S5-9-26: Kemper moved, Bethel seconded to adjourn the meeting at 7:22 pm. Motion carried.

WITNESSED BY:

RESPECTIVELY SUBMITTED BY:

BRADFORD COSENZA
RCAS PRESIDENT

MARY LUDWICK
RCAS SECRETARY